Dog Ridge Water Supply Corp

Minutes of the Monthly Board of Directors Meeting
Held January 13th, 2020 6:00 pm
At Dog Ridge WSC, 7480 FM 2410, Belton, Texas 76513

Absent	Present:	Guests Present:
	Wayne Rutherford, President	
	Anjela Martinez, Vice President	
	Douglas McKenney, Sect./Treasurer	
A	Steve Shepherd, Director	Members Present:
	Brian Williams, Director	
	Lafonda Wilsey, GM	
A	Tony Beach, Engineer	
A	Brian Carroll, Attorney	

Meeting called to Order by President, Wayne Rutherford 6:05 pm. Quorum was established. Pledge of Allegiance was led by Wayne Rutherford.

Open Forum

None

Consent Items

- Approve minutes of BoD meeting held December 12th, 2019
- Review and approve Monthly Bills for December 2019
- Approve Financial Summary for December 2019
- Director's Report for December 2019

❖ **Motion made to accept consent items as is.**

Motioned by Brian Second Doug Yea 4 Nay 0 Approved

General Manager's Report

Tank inspections have been completed. Alyssa Jones was indicted on 12/04/19 and her case has been turned over to the assistant DA for prosecution. Health insurance has been submitted for 2020, rates increased this year. The socio-economic guidelines have been reviewed and it is determined that we cannot perform our own survey. The Harker Height's water contract termination is completed. The rate increase notification was mailed out. The Tariff has been updated to reflect new rates. TCEQ has sent out a letter stating that all violations are clear with the exception of the George Wilson Rd upgrade. All County Surveying was hired to perform survey work for as easement needed for George Wilson Rd. CTWSC has lost the ongoing lawsuit initiated by Kempner WSC, they may have to pay Kempner WSC back some monies. We are catching water thieves mostly in the area of Sherwood Shores VII, we are continually monitoring these areas. During the

process of updating a customer folder, office staff found two money orders totaling $1,900.00 dated 02/2016. This customer was required to pay additional monies for a tap, the customer was notified of our findings and contacted Western Union, they verified that these money orders had been cashed.

❖ **Motion was made to accept the General Manager report**

Motioned by Brian Second Doug Yea 4 Nay 0 Approved

Engineer's Report

Mr. Beach was not present. Ms. Wilsey advised that she had met with Mr. Beach last week and discussed the easements along with some minor changes to the plans for the George Wilson Rd project. Once the easements are in place the plans will be finalized and we will be ready to go out for bid.

Old Business

- None

New Business

Topic Discuss/Approve Tariff Update

- The Tariff has been update to reflect the upcoming rate increase effective February 01, 2020.

❖ **Motion was made to approve the Tariff update**

Motioned by Brian Second Doug Yea 4 Nay 0 Approved

Topic Discuss/Approve Health Insurance allocation

One staff member has elected not to take health insurance. With the increase this year and the amount budgeted for insurance it was requested that these additional monies be allowed to be used toward the remaining five staff members insurance premiums. Anjela Martinez suggested we look at other providers for pricing and also ask if there will be a higher premium charged for those employees who are tobacco users. Anjela Martinez asked if rate comparisons were done, Ms. Wilsey advised that BCBS was also looked at and the rates were about the same, but the coverage was not as good. Anjela Martinez referred to insurance thru NRWA and advised that we need to shop around more for next year and we need to include board of directors with options being presented. Ms. Wilsey requested that Anjela send the insurance information to her from NRWA.

❖ **Motion was made to approve letting remaining staff use the additional insurance allocation**

Motioned by	**Anjela**	**Second**	**Brian**	**Yea**	**4**	**Nay**	**0**	**Approved**

Topic **Discuss/Approve Easement on George Wilson Rd**

We have one property owner on George Wilson Rd that is not a current customer. In order to grant easement the property owner has requested a tap. Ms. Wilsey explained to this property owner that if approved, the Membership portion would not be included in the tap. Brian Williams asked how much labor costs are to do a tap and Ms. Wilsey stated that labor and equipment charges are approximately $250.00 and that the tap could be installed during construction while the line is still open. Anjela Martinez was not in agreement with this, Ms. Wilsey stated that the other alternative would be monetary if not approved. Wayne Rutherford advised to also get an opinion from TRWA legal counsel.

❖ **Motion was made to approve tap for easement on George Wilson Rd minus the Membership fee**

Motioned by	**Brian**	**Second**	**Doug**	**Yea**	**3**	**Nay**	**1**	**Approved**

Set Date of Next Meeting

Special Meeting (if required)	January 29, 2020
Regular Meeting	February 10, 2020

Adjournment

Meeting Adjourned at **6:58 PM**

These minutes were approved by the Dog Ridge Water Supply Board of Directors on February 10th, 2020.

Wayne Rutherford
President, DRWSC BoD

Doug McKenney
Secretary/Treasurer, DRWSC BoD

Members Open Forum
Monthly Board of Directors Meeting

2/10/2020

Time limited to 3 minutes per member.

	Members Name	Service Address	Phone	SPEAK?
1	JASON HALL	270 Springs Valley Ln	254-444-1786	
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