

# Dog Ridge Water Supply Corp

Minutes of the Monthly Board of Directors Meeting

Held June 14<sup>th</sup>, 2021 at 6:00 pm.

7480 FM 2410, Belton, Texas 76513

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## Present:

Mauro Cortez, President  
Anthony Pack

Robert Whitley, Vice President  
Tommy Daughtery

Anjela Martinez, Sect./Treasurer

## Absent:

Brian Carroll, Attorney

Tony Beach, Engineer

Meeting called to Order by President, Mauro Cortez at 6:00 pm. Quorum was established.

Open Forum: Anthony Harding 1505 Niagara- asking if Fire Hydrants would be installed in the near future. Advised that there might be a possibility in near future; nothing right now.

## Consent Items:

- Director's Report for June 2021
- Approve minutes of BoD meeting held June 2021
- Approve Financial Summary for June 2021
- Review and approve Monthly Bills for June 2021

Motion made to accept consent items as presented.

Motioned by: Robert      Second    Anjie      Yea    5      Nay    0      Approved

## OPERATIONS REPORT

Robert gave an Operations update, Mango software demo was given and we are now utilizing it to track system repairs, installations, leaks, etc. CSI's are going good completed 18 thus far. Gate Value installations to sectionalize DRW distribution system/maintenance. Discussed discovery of field staff only installing top half of meters instead of complete installation of Neptune meters as originally instructed. Will issue policy for field techs to follow. Discussed Three Creeks Subdivision and concerns with waterline and adjustment of CCN between Belton & DRW. Discussed FM 2410 widening Project and the need to abandon 8" line section. We had 20 disconnects, 17 reconnects and did 29 Neptune meter replacements and one leak this month. Still working on equipment inventory log.

## ENGINEER'S REPORT:

Discussed requesting from B-Corp contractor release forms from all contractors used on this project. B Corp final payment is pending final punch list being corrected.

# UNFINISHED BUSINESS AND GENERAL ORDERS

Discussion, Acknowledge or possible action:

- Discuss needed building improvements/ roof repairs - **No action taken.**
- Discuss assessment of pump stations & inventory- **No action taken.**
- Discuss feasibility studies, fees and road bores. - Robert to write policy for each.
- Robert resolved reimbursement money that was due to DRW from BEDC and is now being tracked monthly.
- Discussion regarding Tommie Daugherty eligibility.  
Motion was made to confirm appointment of Tommy Daugherty to the board as a member of DRWS Board.

Motioned by: Robert                      Second: Anjela                      Yea 5      Nay 0                      Approved

- Anthony Pack advised board of directors of his resignation due to family commitments.
- Review and sign BEDC agreement addendum.  
It was agreed to authorize board president, Mauro Cortez to sign Economic Development agreement addendum effective June 14, 2021 between DRW and BEDC.

Motion by: Robert                      Second: Anjela                      Yea 5      Nay 0                      Approved

- Review and sign reply letter to Mr. Elliott w/ Northeast Partnership LTD  
We agree to accept letter as written for Mr. Elliott

Motion by: Anjie                      Second: Tommy                      Yea 5      Nay 0                      Approved

- Consumer Confidence Report due July 1, 2021- report was completed and posted to website and will be put on this month's water bills as well as hard copies placed in DRW lobby for public. Next year this report must be posted on water bills due the month of May so that DRW is not in violation of reporting.
- Discussed removing personal information from member files. Had AIA add a cyber security rider to DRW policy. Suggest we not keep any driver license copies except for photo of member and address.

## COMMITTEE REPORTS

Credentials Committee Report  
Personnel Committee Report

AJ Pack  
President

Set Date of Next Meeting  
Regular Meeting

August 9th, 2021

Adjournment: meeting was adjourned at 9:06pm

These minutes were approved by the Dog Ridge Water Supply Board of Directors on July 12<sup>th</sup>, 2021.

  
Mauro Cortez, President DRWSC BoD

  
Robert Whitley, Vice President, DRWSC BoD

