

DOG RIDGE WATER SUPPLY CORPORATION

Minutes of the Board of Directors Meeting held January 10th, 2022, at 6pm.
7480 FM 2410, Belton, Texas 76513

Directors present and meeting called to order at 6:05p.m.

Mauro Cortez, President Vice President Anjela Martinez, Sect/Treasurer
Tommy Daughtery, Director Mark Mahler, Director

CONSENT ITEMS APPROVED

- Minutes of the December 2021 Board Meeting, Financial Summary, Monthly Bills and Director's Report

Motion made by: Anjie Second: Mark Yea 4 Nay: zero motion passed

OPERATIONS REPORT- Discuss and or approve

Matthew gave an update on pumps; all winterizing has been done with minor exceptions which they are working on. Our Neptune meter change out is almost complete with a few minor exceptions that they are unable to locate residences to replace bases so that our entire system will be updated to new meters. Mauro advised he had taken care of the employee confidentiality agreements, reviews, and raises. Discussion was made to update our membership list to have all contact information on file so that we can send out system wide alerts to better assist our members when we have boil notices, water issues or emergencies. Once new employees are hired, we will have more time to get this implemented along with beginning to call our customers when they are late.

Agreed to hiring QB's advisor to update / correct our QB's and train employees.

Motion by: Anjie Second: Mark Yea: 4 Nay: zero motion passed

Agreed to update the old tablets for field tech vehicles with new tablets that will allow for more accurate locations / photos of breaks, meter installs, damage to company property or whatever the case may be. Anjie will review service and process once update on vendors is completed.

Motion by: Tommy Second: Mark Yea: 4 Nay: zero motion passed

ENGINEER REPORT- Clark & Fuller

They gave an update on the maps being converted to CAD and anticipates having system wide analysis done within the next month. They also pulled information from the Mango system regarding the existing meters.

Board accepted Robert Whitely's resignation.

Motion by: Tommy Second: Anjie Yea: 4 Nay: zero motion passed

It was agreed to update all DRW credit cards / vendor / credit accounts to Anjela Martinez, secretary treasurer. By updating these accounts, we will remove Lafonda Wilsey, Wayne Rutherford, or any prior employees as they are no longer with Dog Ridge Water Supply Corporation and add current employees.

Motion by: Mark Second: Tommy Yea: 4 Nay: zero motion passed

ORIGINAL

Mark will be overseeing review of our surveillance system and obtain a bid to update entire system.

Michelle Cortez was appointed office manager

Motion by Mark Second: Anjie Yea:4 Nay: zero motion passed

It was agreed to the appointment of Mauro Cortez as acting GM with leeway to make decisions for daily operations and expenditures up to \$10K anything above that he is to get board approval.

Motion by: Mark Second: Tommy Yea: 4 Nay: zero motion passed

Board approved paying B-Corp its remaining balance due of \$17,278.05 this will officially pay in full our debt to B-Corp.

Motion by: Tommy Second: Mark Yea: 4 Nay: zero motion passed

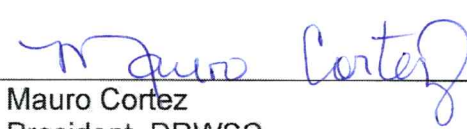
SET DATE OF NEXT MEETING

President

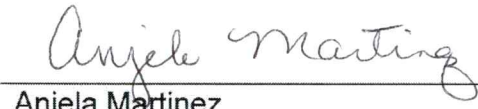
- Board of Directors Meeting

February 14th, 2022

ADJOURNMENT: 8:00p.m.

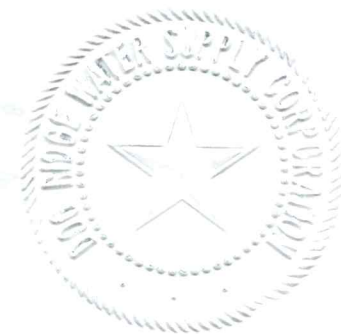


Mauro Cortez
President, DRWSC



Anjela Martinez
Secretary Treasurer, DRWSC

SEAL



ORIGINAL 