

Dog Ridge Water Supply Corp

Monthly Board of Directors Meeting Minutes

November 13, 2017, 6:00 pm

Dog Ridge Office, Belton, TX

DRWSC Present:

- Wayne Rutherford, President
- Anjela Martinez, Vice President
- Douglas McKenney, Secretary/Treasurer
- Steve Shepherd, Director
- Brian Williams, Director
- Mark Seffrood, General Manager
- Amy Kress, Office Manager
- Tony Beach, BSP Engineering

Members Present:

- none

Call to meeting, attendees, quorum established. Meeting started at 6:02 p.m.

Open Forum

none

Special Presentation

James Beauchamp with Texas Drinking Water Solutions gave a presentation demonstrating how they work in conjunction with SamCo to provide electronic tracking, viewing and input of data points on maps.

Sam Godfrey with SamCo gave a presentation answered questions about the services his company could provide in assisting with leak detection and water loss.

Josh Welsh with WB Whitis presented a request for his company to finance the improvement of DRWSC infrastructure to be able provide fire protection to the Three Creeks subdivision.

Consent Items:

Minutes

Minutes from October 9th, 2017 BOD meeting were corrected to add the time the Executive Session began and accepted as corrected.

Financial Summary and Monthly Bills

Monthly bills were accepted to be paid as presented.

Accept all Consent Items as presented:

- Motioned by Doug Second Wayne Yea all Nay ___ approved

General Managers Report Samco will also check the accuracy of CTWSC meters

Past Due Report Discussion on why they have been outstanding for so long and will work to get this list cleared out by next meeting

Treasurers Report

Presented summary from 2016-17 now that we have one year's worth of data. Financial Summary is good. Yearly average of water loss is 32%.

Engineer Report

BSP has the electronic information available already, with online and mobile access, they just didn't know we wanted that. The Belton annexation deal is still on the table, they (Belton EDC) asked that we have patience as they go through their process; discussion of the take down.

Old Business

Employee Handbook: Adopted as is pending changes to be discussed a workshop to be scheduled before the next Board Meeting:

- Motioned by Brian Second Wayne Yea all Nay none approved

Personnel: Discussion about healthcare insurance and raising the Company contribution. Discussion started regarding pay raises. Moved to Executive Session at 9:05; returned at 10:03. Items for approval:

- o 2018 Company Holidays:
- Motioned by Brian Second Steve Yea all Nay none approved
- o Increase employee pay by \$0.75 effective their next payday. Put merit increases per individual on the January agenda for discussion:
- Motioned by Brian Second Steve Yea all Nay none approved
- o Increase Company contribution towards employee insurance to \$500 effective January 1, 2018:
- Motioned by Brian Second Wayne Yea all Nay none approved
- o Uniforms, safety gear, boots: tabled until next meeting.
- Adjourned at 10:07:
- Motioned by Steve Second Anjje Yea all Nay none approved

*hourly
COA-A*

- Reconvened at 10:11

Purchase of 3rd vehicle – approve \$8,000 for purchase of 2012 Chevy Equinox:

- Motioned by Doug Second Brian Yea all Nay none approved

New Business

Nothing discussed

Date of Next Meeting: December 11, 2017, 6:00 pm

Adjournment time: 10:14

- Motioned by Brian Second Anjie Yea all Nay none approved





Wayne Rutherford
President, DRWSC BoD



Doug Mckenney
Secretary/Treasurer, DRWSC BoD

